

## Position Description SAP Funds Management



*IDFusion has been developing custom software solutions for over 12 years and is built on the strength of gifted programmers committed to a common philosophy of knowledge, community, and respect. We believe in recruiting extremely talented people with a focus on personal growth, team development, and client satisfaction.*

### Job Description

- Participate in a SAP Funds Management project through all project phases starting from requirements gathering, analysis through testing and productive implementation.

### Key Responsibilities

- Technical functional configuration role
- Lead workshops for customer requirements and preparing detailed requirements specifications.
- Define suitable funds management and financial integration solutions.
- Deliver software configuration specific to customer requirements.
- Activate Funds Management tools content and modify when needed.
- Create reports for intended use and target audience.
- Documentation of technical developments
- Responsible for customer training.

### Specific Qualifications

- Experience in designing/configuring business processes in SAP FM.
- Experience in process transactions associated with budget entry supplements transfers returns.
- Experience in funds reservations, funds commitments, budgetary ledger, special purpose ledger and budget version planning.
- Experience in automatic availability control/checking; reconcile differences between AVC and FM ledgers.
- Minimum 2 years working knowledge of SAP Funds Management and SAP Financials in the public sector.
- Minimum of 12 months of public sector experience.
- Ability to manage engagements with little or no supervision.

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- Experience in technical and functional installation would be preferred.
- SAP FM/FI certification would be considered an asset.

Skills and Abilities	
Essential Skills	Proven Abilities
<b>Adaptability</b>	<p>Understands and recognizes the value of other points of view and ways of doing things.</p> <p>Displays a positive attitude in the face of ambiguity and change.</p>
<b>Decision Making</b>	<p>Uses principles, values and sound business sense to make decisions.</p> <p>Makes decisions in a changing environment in which factors change rapidly.</p>
<b>Business Perspective</b>	<p>Demonstrates understanding of how own responsibilities, activities and decisions relate to the success of the business.</p> <p>Demonstrates an understanding of accounting processes and practices.</p> <p>Understands the process of identifying client issues and management of expectations.</p>
<b>Written Skills</b>	<p>Writes brief, factual information.</p> <p>Writes clearly, using correct grammar, spelling and punctuation.</p> <p>Communicates respectfully.</p>
<b>Analytical Thinking</b>	<p>Integrates information from multiple sources.</p> <p>Anticipates likely outcomes in determining best course of action.</p> <p>Develops conceptual frameworks that guide analysis by describing patterns of complex relationships among elements and events in the environment.</p>
<b>Communication Skills</b>	<p>Verbally express ideas, directions, and information in a professional, clear, and concise manner while maintaining an awareness of tone, expression, and body language.</p> <p>Clearly and with proper grammar, prepare documents and reports as required.</p> <p>Professionally ask for any information needed from others to complete assigned tasks. Take responsibility to follow up on requested items and readily communicate to individuals, the consequences of not adhering to deliverable timelines.</p> <p>Patiently listen to all information provided by clients and co-workers to ensure that all details and requests are understood.</p>

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<p><b>Attention to Detail</b></p>	<p>Provide accurate, consistent numbers on all paperwork. Work requires little or no checking.</p> <p>Provide information in a useable form and on a timely basis to others who need to act on it.</p> <p>Maintain a checklist, schedule, calendar, etc. to ensure that small details are not overlooked.</p> <p>Follow all policies, procedures, safety, and security measures in completing work.</p> <p>Understand the importance of details to a process and that all parts of the process are connected – if an error is made in one area, it can affect other areas.</p>
<p><b>Organization/Planning Skills</b></p>	<p>Manage daily priorities to tight deadlines and schedules.</p> <p>Use life experience to guide decisions, understand people and circumstances, and complete tasks efficiently.</p> <p>Coordinate details for setting up an event or meeting.</p> <p>Read a manual or policy and be able to implement it in the specific way described.</p> <p>Take an assigned task and carry it out, together with a team, ensuring all criteria for the task are met.</p> <p>Organize systems to track information.</p>

### Education and Career Background

- Minimum 2 years working knowledge of SAP Funds Management and SAP Financials in the public sector.